



City of Shelbyville
 Engineering Department
 787 Kentucky Street
 Shelbyville, KY 40065
 (502) 633-1094

CITY OF SHELBYVILLE
 LAND DISTURBANCE PERMIT
 APPLICATION

GENERAL INFORMATION: (Please fill out the entire application)

Date of Application: _____

Project Name: _____

Project Address: _____

City: _____

Section/Phase Number: _____ Lot Number: _____ Tax Parcel Number: _____

PROPERTY OWNER INFORMATION:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email Address: _____

SITE CONTRACTOR INFORMATION:

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email Address: _____

Contractor's Business License #: _____

Contact Person: _____ Cell No. _____

Subcontractor(s) (Attach additional pages with contact information): _____

PROJECT INFORMATION:

Type of Development: _____

Total Area of Parcel (Acres): _____

Total Area of earth disturbance anticipated during construction (Acres): _____

Anticipated Start Date: _____ Estimated Completion Date: _____

Will excavated material be removed from site? Yes NO Will fill material be brought to site? Yes NO

If Yes, is the other site covered by a Land Disturbance Permit? Yes NO

Submittal Checklist

- _____ Completed & Approved Permit Application
- _____ Triple S. Planning & Zoning approval (if applicable)
- _____ Finalized Copy of SWPPP and checklist (if applicable)
- _____ Site Plan Review Checklist (if applicable)
- _____ Set of Finalized Construction Plans
- _____ Copy of Approved Kentucky Division of Water Notice of Intent (if ≥ 1 acre)
- _____ Application Fee
- _____ Maintenance Agreement completed and Filed

ADDITIONAL INFORMATION:

An on-site preconstruction meeting with the City Engineer, Owner, General Contractor and Site work Contractor must be completed before site work begins.

All erosion and sediment control features must be installed before land disturbance commences.

Silt Fence and/or other siltation barriers will be installed properly along topographical contours down slope of the area to be disturbed prior to any grading, clearing, and/or any other construction activity. Soil, sand, rock or any other debris will be kept off the road and adjacent properties, kept out of storm drains, watercourses, and ponds, and, if for any reason some escapes the construction site, the debris is to be immediately removed. Excavated topsoil to be reused must be stockpiled and must be encircled by properly installed silt fencing.

Vegetative buffers of 25 to 50 feet must be provided along natural watercourses. There shall be no clearing, grading, construction, or disturbance of vegetation except as permitted/approved by the City of Shelbyville.

Permanent grass or other approved ground cover must be established to prevent erosion. Soil stabilization measures must be performed within 14 days in portions of the site where construction activities have temporarily or permanently ceased and within 30 days of final grading.

Sediment that has escaped the construction site and has collected in the street or drainage structures cannot be washed into the storm sewers; **ANY SEDIMENT MUST BE PHYSICALLY REMOVED IMMEDIATELY**. Sediment must be removed from sediment barriers, ponds, and other sediment controls when design capacity has been reduced by 33%.

All slopes on site cannot be greater than 3.1 (33%) at final grade.

Building and waste materials and non storm water discharges, such as concrete, paint wash water, or machinery leakage or spillage must be managed to prevent them from entering the storm water system, ground water, or nearby body of water.

Grading on the project site must not alter or impound surface storm water runoff nor alter any surface drainage approved for the overall development. Adequate private drainage systems shall be installed to intercept and drain surface runoff where it is impounded by the improvement.

After a Notice to Correct is issued, the responsible parties will have a minimum of 24 hrs to a maximum of 7 days to correct deficiencies prescribed. The specified time frame will depend on the severity of the deficiency.

If project is located in a protected wetland or in a designated floodplain, appropriate permits must be obtained from the federal, state, and county government agencies and submitted with this application.

If a natural watercourse or a designated tree preservation area is on the site, the plot must show the watercourse or tree preservation location, the required setback buffer, and the grading/clearing limits.

I hereby certify, under penalty of law, that I have reviewed this document and understand the erosion protection and sediment control requirements herein. I agree to implement and follow the provisions of the permit for the construction site. I understand that these requirements will be inspected and enforced by the City of Shelbyville and failure to comply may result in the issuance of a “stop work order” and/or other penalties until compliance is accomplished. The undersigned will be responsible for complying with this permit and all applicable provisions of the City of Shelbyville. I am the responsible party regarding the performance of the grading operations and I assure that all off-site properties and City, State and County roads will be adequately protected from sedimentation and erosion.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable codes of the City of Shelbyville.

Signature of Application _____

Print Name _____ Date: _____

If the permitted project exceeds 24 months (2 years), the Development, Subdivision and/or Storm Water Quality Management Permit are subject to review and revision by the City Engineer.