

REQUIREMENTS FOR DEMOLITION PERMIT

Certificate of Insurance:

Certificate of insurance should include coverage for (which is based on property valuation assessment):

- A. Bodily injury
- B. Per each accident
- C. Property damage
- D. Workmen's compensation
- E. Certificate should state: City of Shelbyville as holder & covers wrecking

Grading Permit: If applicable,

Jennifer Herrell (City Engineer) 502-633-1094

Owner Notification:

A letter of notification to property owners that are abutting, adjacent to or located within fifty (50) feet of the property line, stating the proposed demolition to be done.

Asbestos & Lead Report:

Report from private agency; if report is positive, a proof of abatement will be required.

Contractor Notification:

A letter from the owner and/or agent which gives the contractor permission to perform the work. Provide proof of ownership of property (Copy of recorded Deed or closing statement from Mortgage Company.)

Utilities:

Provide proof that all utilities have been disconnected, including sewer, electric, water, gas and phone/cable.

Historical Office Approval:

Certificate of Appropriateness required if structure is in the Historic District.

Demolition Plan:

This needs to be a step by step plan of how you intend to take the structure to the ground. Must secure site prior & during demolition. Plan of action for controlling dust in excess once demolition begins.

Note: Any Demolition project cannot be started until 24 hours after issuance of the permit.